

# Student Financial Services Checklist

- AY 1
- AY 2 Repack
- Last Semester
- Re-Entry, Re-Enroll, or Start Change

Tuition Planner: \_\_\_\_\_

Revised Package:  Yes  No

Fund Source Changed: \_\_\_\_\_ Date Change: \_\_\_\_\_

## Student Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

SS# \_\_\_\_\_ Start Date \_\_\_\_\_

Dependent  Independent  100% Cash Payer

## ISIR

04-05 ISIR Received:  Yes  No      Rejects:  Yes  No

Verification:  Yes  No      C-Code:  Yes  No

- Verification Worksheet
- Student's Tax Return
- Spouse's/Parent's Tax Return
- C-Code Documents
- Selective Service Documentation
- Copy of Driver's License, SS Card, or Alien Registration Card

## NSLDS

Added to Transfer Monitoring:  Yes  No

First Time Borrower:  Yes  No (if yes, set 1<sup>st</sup> Stafford disbursement date one month later)

Prior Pell:  Yes  No      NSLDS Loan Default:  Yes  No (if yes, NO AWARD)

Grant Overpay:  Yes  No (if yes, NO AWARD)      Over Aggregate Limits:  Yes  No (if yes, NO AWARD)

Most Current Certified Loan (check ALL loans in NSLDS): Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

1 <sup>st</sup> Year (or less than 24 completed credit hours)	SUB/UNSUB	Add'l UNSUB	Total Elig.
Associate Degree in LCB Culinary Arts	\$2625	\$4000	\$ _____
Associate Degree in LCB Baking & Patisserie	\$2625	\$4000	\$ _____
Associate Degree in LCB Restaurant Management	\$2625	\$4000	\$ _____
2 <sup>nd</sup> Year (or more than 24 completed credit hours)	\$3500	\$4000	\$ _____

## SUB Eligibility Calculation

\$ _____	-	\$ _____	-	\$ _____	=	\$ _____
Total Cost of Attendance	-	Packaged EFC	-	Need-Based Aid	=	Unmet Need (RBS)
<b>If Unmet Need is Negative, then enter Zero</b>						

## Loan Pro-ration Calculation (2<sup>nd</sup> Academic Year, One Semester Students only)

Hours student enrolled: \_\_\_\_\_ Is pro-ration needed?  Yes  No

**SUB:** \_\_\_\_\_ x \_\_\_\_\_ / 24 = \_\_\_\_\_      **UNSUB:** \_\_\_\_\_ x \_\_\_\_\_ / 24 = \_\_\_\_\_  
Gross Amt      Credit Hrs.      Eligible Amt.      Gross Amt      Credit Hrs.      Eligible Amt